



St Clare's Catholic High School

A Catholic school of excellence and improvement

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Upcoming Events

*Friday 26th May - Year 8 Camp - Yarramundi
Friday 2nd June - Year 8 Reflection Day - St Clare's Catholic High School
Monday 5th June - Year 10 Coastal Walk Excursion - Collaroy Beach
Tuesday 6th June - Year 10- Coastal Walk Excursion - Collaroy Beach*

"Everything is connected - Every day, Every Learner"

21 May 2017

From our Principal - Mr Shane Morris

Every Day, Every Learner - An Update



Our attendance level this week was **76.1%**. Our target is 90%

My Holy Land Pilgrimage Experience

The Holy Land is often referred to as the 'fifth gospel'. I can attest to this as my three week experience was such a surreal experience. My experience is filled with simply breathtaking and spiritual moments. The opportunity to travel with Principal colleagues, Religious Education Coordinators, Mr Greg Whitby, our Executive Director, Bishop Vincent, Fr Chris De Souza, Vicar for Education and Mr Joseph Cashman, Executive Director - Catholic Care was a most enjoyable experience.



For me the visit to The Vatican to see and hear Pope Francis as we recited the Angelus was a memorable and special moment of Grace for me. I was standing with over 20,000 Catholics from across the globe. Another significant moment was when we visited the the tomb of Jesus. Prior to visiting the tomb we celebrated Mass in the Holy Sepulchre. Over the 21 days, we celebrated Mass on the Sea of Galilee, in the most beautiful Basilicas and Churches. The Church of the Annunciation, sometimes also referred to as the Basilica of the Annunciation is a church in Nazareth, in northern Israel.



In this place, I had the opportunity to read the Word and offer Prayers of Intercession. I would also like to thank Mr Anthony Hulme, who was acting Principal during this time.

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Staff Formation Day

On the 24 April our staff participated in our Formation Day. The focus of the day was a visit to the Great Synagogue and St Mary's Cathedral. Staff also had the opportunity to celebrate Mass in the Cathedral and a tour of the crypt. The feedback from the staff was very positive. I would like to thank **Miss Stephanie Cassar**, acting REC who planned and lead the day.

Student Achievements

Congratulations to Daniel Lawther in Year 8 who has been selected as a member of the 2017 Acrobatics State Team. He will be competing in the Australian Gymnastics Championships which will be held in Melbourne on the 1st and 2nd of June. We wish him well.

Shakespeare Carnival at St Clare's

On the 3 May 2017, we held our inaugural Shakespeare Carnival at St Clare's, It was a great success. Students performed for our community and brought alive the works of Shakespeare. Our finest performance competed at the regional finals at Barker College on the 22 May. I would like to report that seven students have made it to the NSW State Final. Thank you to Mr Marshall, Miss Alfarara and Miss Cassar for attending the performance. I would also like to congratulate Mrs Tivoli who coached the participants in their creative piece, a 'mash up' of Romeo And Juliet. Our cast included; **Melody Lopez, Monica Nunez, Renz Tomacruz, Puti Luamanuvae, Christine Dela Cruz, Raelee Alcantara and Andrea Sadsad. Well done!**

Write4Fun Success

St Clare students, in all years, recently entered the Write4Fun competition. The organisation received over 10, 000 entries from all over Australia. We are proud to announce that over **ten** of our students have reached the final stage and will have their story or poem published in the 2017 Write4Fun finalists' book.

The winners will be announced on the 24/05/17. Info can also be found on the website www.write4fun.net

We presented all finalists at our most recent school assembly. Thank you to **Mr Marshall and the English team** for promoting such a great opportunity for our students.

Catholic Schools' Debating Association - 2017 Competition

St Clare students are once again competing in the CSDA Debating Competition. We have had mixed success in the first four rounds of the competition. Our Year 10 team, comprised of Clarence Tan, Thomas Htay, Lleyton Tjahjadi and Ethan Parata have had two wins, most notably against OLMC, Parramatta where the team showed their very polished skills. Year 8 were able to secure a win in Round 2 against Nagle. Years 9 and 7 have had some close debates, however, are yet to register a win.

All our debaters have worked well to improve their skills throughout the season. We'd like to congratulate all our teams for their efforts: Year 9 - Madison Lambert, Tony Mikhail and Camille Bautista; Year 8 - Adut Deng, Wardha Ijaz, Joleen Mikhail and Sarisha Sant; and Year 7 - Kirsten Dasig, Andrey Deo, Annalyse Draper and Ishika Naidu.

*Additionally, thanks to **Mr Adams**, **Miss Alfafara** and **Mr Setefano** who have all undergone the training to become CSDA Accredited Debating Adjudicators this year, **Mr Smolen** who has continued to support us by catering the debates, **Mr Marshall** for his support and **Ms Mitchell** for her work as the Debating Coordinator.*

Our competition returns to St Clare's for the final two rounds. This week we will debate against Mercy Catholic College from Chatswood. The final round is against St Ursula's College from Kingsgrove. We wish all our debaters and supporting teachers well for these debates.

From the Assistant Principal - Mr Anthony Hulme



Keep the date free - **Parent Teacher Interviews**

Tuesday 27th June 2017 : 3pm - 8pm

More information will be sent home next week.



Rules & Regulations

SCHOOL PROCEDURES - INFORMATION FOR PARENTS AND STUDENTS

Absence - General	<p>All students are expected to attend every school day unless there is a good reason for absence - i.e. illness or pressing family need. Dentist, doctor and other appointments should be made outside school time.</p> <p>If you are unable to attend school due to illness or any other significant reason, a phone call from your parent/carer is expected to the school office by 8.30 am.</p> <p>You are responsible for catching up on any work missed during your absence. You should ask your class teachers for assistance.</p> <p>If it is absolutely unavoidable and you must take leave during the school term, or to extend term holidays or weekends, your parent/carer must seek approval from the Principal, in writing four weeks in advance of the requested leave.</p> <p>On your return to school after any absence, you will need to present a completed absence note/documents to your Learning Advisor.</p> <p>Letters of Recorded Absence: At the midpoint and end of a school term, a mandatory letter that is required to inform parents of your absence this term will be sent home. This is a requirement of the government agencies, and this letter will be sent home when your attendance levels reach, 90%, 80%, 70% and 60%. These letters also include tallies for days that were approved by the Principal (in previous years these days did not count).</p>
During the day (see also Early Departure)	<p>You must remain within the school grounds during the day. If you have to leave during the day, you need to bring a permission note from your parents, obtain permission from your Leader of Year and sign out through the Front Office.</p> <p>Students leaving school during the day must be accompanied by a parent or the parent's delegate.</p> <p>The parent's nominated delegate must be prepared to provide proof of identification which may need to be confirmed with the child's parent/carer.</p>
From specific activity days (e.g. excursions/carnivals)	<p>Extra-curricular days (e.g. excursions, sports carnivals and camps) are essential parts of the school curriculum. Attendance is mandatory. If leave is unavoidable on a school activity day, parents/carers are asked to ring the School and leave a message for the Leader of Year regarding the reason for your absence. Your parents/carers may be contacted during the day if this message is not received. On your return to school, you will need to present a completed absence note.</p>
Accident or Illness	<p>Students who become ill during the day must have their planner signed by the class teacher and take themselves to the Office. Minor injuries are treated at school. If necessary, an ambulance or doctor will be called. Staff will contact parents/carers if students need to go home. Students are not to contact parents directly. All contact should be made via the Office.</p> <p>Students should not use mobile phones during the school day.</p>
After-School Activities	<p>Parents will receive notification of any after-school activities which requires their child's attendance. Parents are requested to provide written approval for attendance.</p>
After-School Detention	<ul style="list-style-type: none"> Students should take home the afternoon detention letter on the day it is received. A parent/carer should sign and return the note on the next school day. Students are to return the slip to the issuing leader before the scheduled detention Students are to report to B6 before 2:40 on the day of the detention with appropriate work and equipment to complete Students are to work in silence until the end of the detention and follow all instructions given by the supervising teacher If your child is unable to attend the detention on the scheduled date, please contact the school office before the detention <p>If a student does not attend a scheduled detention without a valid reason the consequence may be escalated. YOUR PARENTS/CARERS AND YOU ARE RESPONSIBLE FOR YOUR TRANSPORT HOME.</p>
Afternoon Departure	<ul style="list-style-type: none"> At the conclusion of afternoon classes, students who are to catch a bus home are to make their way to the Town Square and wait until their bus is announced. All other areas of the school grounds are out of bounds at this time. When leaving the school, students are only to use the front gates. Students who are to be picked up by car must wait inside the school gates. Students who leave school grounds may not be permitted to return onto school grounds to catch a school bus/attend after school activity e.g. standing at the front of the school or going to the shops. Students who walk home must exit the front gate and cross the road (if necessary) using the pedestrian crossing.

	<ul style="list-style-type: none"> Students at sporting venues are to return to school before departing for home. Students must travel directly to and from school, not stop/loiter at shops, parks, etc.
Arrival	Students are expected to arrive by 8:05 am each day to enable time to go to your locker and be in Learning Group by 8:15 am. If you are not in class by the commencement of Learning Group (8:15am), present your planner at the Administration Office for signing in, and then proceed to where you are scheduled to be. Show your sign in slip to the appropriate person: class - Class teacher, roll call - Learning Advisor.
Bag	The official school back pack is the black St Clare's backpack with the school crest printed on it. No other form of school bag is permitted.
Bicycles	Students who travel to and from school by bike are required to wear an Australian Standard approved helmet and to obey the road rules associated with cycling. Any student found travelling to and from school without a helmet will have to make alternative arrangements for their travel home as their bike will be impounded by the school until a helmet is produced or the bike is collected from the school by a parent/carer.
Bullying and Harassment	<p>The school has a zero tolerance policy towards bullying and harassment.</p> <p>At St Clare's Catholic High School we base our relationships on the teachings of Jesus: <i>"Whatever you do to the least of my brothers and sisters you do unto me."</i> We believe that all members of the community have the right to a learning and work environment free from intimidation, humiliation and hurt. We all share a responsibility to create a culture of caring which will not tolerate bullying. We believe in a safe, secure and welcoming place which ensures everyone is treated with dignity and respect. All instances of bullying should be reported to a teacher or leader.</p>
Bus Travel	<ul style="list-style-type: none"> Students must travel by the most direct service/route to and from school. At all times students are to conduct themselves in a way that complies with school expectations concerning appropriate behaviour. Students must, at all times, comply with bus company policy concerning bus travel by: <ul style="list-style-type: none"> behaving safely at all times, respecting the needs and comfort of other passengers always following instructions about safety on the bus showing their OPAL Card to the driver on boarding and when requested not distracting the driver except in an emergency not smoking, eating, or drinking on the bus not allowing any part of their body to protrude from the bus not altering, defacing, misusing or fraudulently obtaining an OPAL Card not giving, lending or transferring their OPAL Card to another student giving up seats to all adults and any passengers with disabilities obeying reasonable directions from the driver (e.g. where to sit or to remain in the bus) reporting any vandalism, e.g. graffiti and window etching complying with any instruction given by the bus driver/conductor When in possession of an OPAL Card, students must: <ul style="list-style-type: none"> show it to the driver when requested tap their OPAL Card on the reader travel on the designated school bus route Consequences for breaching the Code of Conduct: <ul style="list-style-type: none"> depending on the gravity of the offence, students may be required to give up their student OPAL Card or may be refused travel on the bus for a period of time determined by the bus operator heavier penalties may apply to students involved in group misbehavior School Principals have the right to take additional disciplinary action against a student under the school's Student Management policy for any breach of the Code of Conduct Students have the responsibility to prevent any misconduct by other students. In the event of any misconduct occurring while travelling on buses, students have the responsibility to report the incident to their Leader of Year.

Canteen	<ul style="list-style-type: none"> • At Recess and Lunch, students must line up in single lines in the designated aisles. • Be polite and courteous to Canteen staff at all times. • Students are not permitted to congregate on the paved area near the Canteen unless purchasing food. • The Canteen closes when the first bell sounds. • The Canteen is not available for use during lesson times.
Change of Family Details	If your child has a change of family details (e.g. address, phone number, contact details, email address) parents are asked to advise the School Office in writing as soon as possible.
Chewing Gum	Chewing gum causes an enormous amount of damage to uniforms and school property. For this reason it is prohibited on the school grounds Students who eat/bring chewing gum onto school grounds will be issued an automatic detention.
Classrooms	<ul style="list-style-type: none"> • Students are not permitted to be in classrooms at any time unless accompanied by a teacher. • The sounding of the second bell at the end of Recess and Lunch time signals time for students to be lined up outside of classrooms for the teacher direction. • Students are to wait quietly outside the classroom until the teacher arrives. Designated line-up areas exist for each classroom. • At both the start and conclusion of each lesson, students are to stand at their desk, greet or farewell the teacher and await teacher directions. • Student punctuality to classes is monitored closely at all times. Students are to be punctual for each class. Lateness to class may result in a consequence being issued. • Every student is expected to work with diligence, follow teacher instructions and be attentive at all times. • Distracting or disruptive behaviour in lesson time will not be tolerated. • No student may exempt themselves from class without the permission of the classroom teacher.
Cleanliness and Maintenance of St Clare's	<ul style="list-style-type: none"> • It is the responsibility of every student to keep the school premises clean and tidy. • Wilful damage of school property and graffiti will not be tolerated. • Damaged or broken school property must be reported by the student to the Leader of Year. • Students responsible for wilful damage, graffiti, will be required to help cover the cost of labour and materials etc at the discretion of the Principal. This fine will form part of your school fee account. • Each student is responsible for the daily cleanliness of the school. Students may be requested to assist in cleaning a designated area
Conflict Management	<p>What to do if you think you have treated unfairly.</p> <p>If a student is facing a consequence and they believe that there are circumstances that should be considered, or that they have been unfairly treated, follow these steps:</p> <ul style="list-style-type: none"> • REMAIN CALM - getting aggressive and being disrespectful will only escalate the issue and is never excused. • There are serious consequences for aggressive and disrespectful behaviour and/or language to staff, peers, guests or members of the extended school community solve a problem regardless of the initial issue. For procedural justice, all sides of the story will be listened to before decisions are made by the teacher. • All staff member's will follow the School's Student Management Policy when resolving issues and/or issuing consequences • Students may request to calmly discuss the issue with the staff member to further discuss the facts • If a student disagrees with decision, they may discuss the issue with the appropriate Leader of Learning/Leader of Year.

Counsellor	<p>St Clare's Catholic High School has a Counsellor for the support of students. Students are able to access the Counsellor throughout the school day. Confidentiality is always maintained by the Counsellor, unless a student is considered to be at risk to themselves, to others or by others. St Clare's Catholic High School is committed to providing support for students.</p> <p>Students can access the Counsellor in a number of ways:</p> <ul style="list-style-type: none"> by approaching the Counsellor directly to make an appointment through the front office by contacting their Leader of Year or a teacher. <p>Parents can ring the Counsellor and discuss any concerns they may have. Students may access the counselling service to discuss a range of issues, including managing a new school environment, getting on with others, issues relating to balancing academic with social life, family change, challenges in adolescence and so on.</p>
Discontinuation of Enrolment	<ul style="list-style-type: none"> If circumstances arise where discontinuation of enrolment is necessary, notification in writing should be made to the Principal at least ten weeks in advance of the student's final day. An appointment with the Principal is required. <p>Students will be issued with a Discontinuation of Enrolment form (Leavers Form) for completion aligning prior to termination.</p>
Drugs/Alcohol/Illegal substances/implements	<p>While at school or at school-sanctioned events, students are not allowed to:</p> <ul style="list-style-type: none"> be in possession of or drink alcoholic beverages misuse prescribed or over-the-counter medicines be in possession of, sell, supply or exchange any drugs represent a substance as a illicit drug <p>The School reserves the right to take the most severe disciplinary action with any student who uses or possesses these items.</p> <p>The Principal has the authority to search a student's bag and/or locker, with or without the student's consent, where they have reasonable ground to believe that a student is in possession of a dangerous or illegal substance or implement.</p>
Early Departure	<p>Whenever possible, parents should avoid making appointments for children during the school day or holidays/travel during the term.</p> <ul style="list-style-type: none"> Requests for students to be granted leave for part of a day must be made in writing and signed by the parent/guardian. The note must be given to the Learning Advisor on the morning of the day concerned. After signing the note, the Learning Advisor will return the note to the student. The student is to present the note to the classroom teacher and then to the Administration Office staff at the time of departure Students should not contact parents/carers directly for pick up from school. See guidelines regarding illness during the school day <p>STUDENTS ARE NOT PERMITTED TO LEAVE THE SCHOOL GROUND UNLESS YOU HAVE A NOTE OR A PARENT SIGNS YOU OUT.</p>
Electronic Equipment	<p>The School does not permit the use of mobile phones, ipods, etc, during class time unless classroom teacher requests their use. The School accepts no responsibility for any loss or damage to electronic equipment, and students are therefore advised to take good care of electronic equipment brought to school. Students are advised to leave devices secured in their locker during break times/sport/times when the device is not required for the lesson.</p> <p>While the school understands that mobile phones are issued by parents to their children for emergency purposes they must be turned off during classes.</p> <p>If parents need to contact their child during the school day, it should to be done by phone through the School Office.</p>
External Fundraising	<p>While at school or at school-sanctioned events, students are not allowed to sell fundraising goods for any club/agent (e.g. external sporting team/dance studio) not directly associated with the School.</p>
Grooming	<p>Any student who does not meet the requirements of the School's Grooming Policy will not be permitted to attend class. Parents will be contacted to collect their child. Re-entry will be permitted once the breach has been rectified to a standard deemed suitable by the Principal.</p>

ID cards	All Year 7 students and new students are issued with a ID card on the commencement of their first school year. If a student starts after the ID photo day, they will be issued with an ID card in the following year. Students must keep their ID with them at all times. ID cards are required to sign in/out of School when arriving late or leaving early and also for Library borrowing purposes.
Information & Communications Technology (ICT Acceptable Use Policy)	The Internet service is currently available to student at St Clare's Catholic High School. The purpose is to promote excellence in our school via access to information which is of value to their learning. The use of this service is considered to be a privilege and not a right and it is unacceptable for students to abuse the use of the Internet. Violation of the rules outlined within this agreement will call for immediate loss of privilege of Internet access and involve the School's Student Management Policy.
Leave (Requests for)	Where a student's absence for more than one day is anticipated e.g. for hospital stay, family commitment, etc. a request for leave should be made using the Application for Exemption from Attendance at School form which is available at the office or may be downloaded from the school website. The Application for Exemption from Attendance at School must be submitted to the Principal no less than 4 weeks prior to departure. Approval for all such requests will be at the discretion of the Principal.
Library	Library times are each Recess and Lunch except Thursday lunch and occasional other times when students will be notified. Students will require their School ID cards for borrowing. Resources include fiction and nonfiction books, reference materials, periodicals, and newspapers, on network. Services available include internet, work processing and photocopying.
Lockers	Students will be allocated a locker at the commencement of each school year. A combination padlock will be issued to each student at the beginning of Year 7. Lockers should only be accessed before school, at recess, at lunch and after school. Students have the responsibility to keep their locker tidy and free from litter and graffiti. The Principal has the authority to search a student's bag and/or locker, with or without consent, where they have reasonable grounds to believe that a student is in possession of a dangerous implement, or an illegal substance, or a concern regarding hygiene exists.
Loss of Opal Card	If they are misplaced or damaged go to website www.opal.com.au .
Loss Property	Lost property is stored in a cupboard in the Front Office. Any unlabelled item will be placed in the donated items register/disposed of at the end of each calendar month. Parents are asked to ensure that all clothing/personal items are adequately labelled.
Medical Alert	If your child has a medical condition that may require urgent attention, parents are asked to complete a 'Medical Alert' (available from the Administration Office). This information will allow staff to take the necessary action to care for your child in the event of an emergency. Please note that such information is kept in a discreet area for access by teachers only.
Medication	For students requiring medication to be administered within school time, parents/carers must contact the School Office to organise details for its dispensing. A written consent from parents/carers outlining the details of dispensing is obligatory. No medications can be dispensed at school without written consent. The School does not supply any medication for pain relief.
Money	It is unadvisable for students to carry large sums of money unnecessarily. If unavoidable please give to School Office for safe keeping until end of day collection by student. Change of money cannot be issued through the School Office.

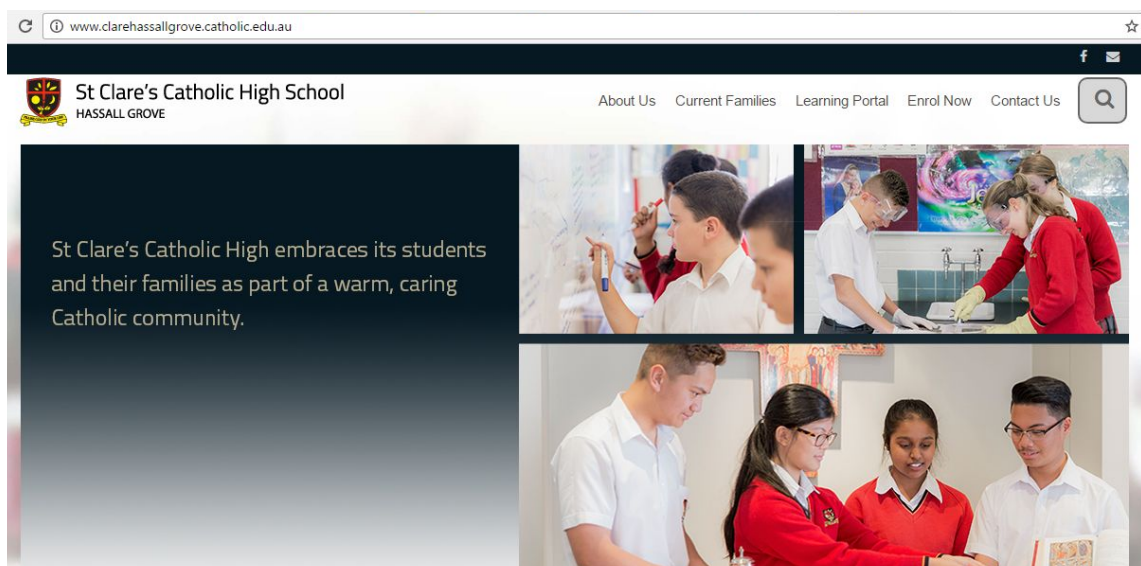
Mufti	<p>From time to time, students will be given the opportunity to wear Mufti in exchange for a donation e.g. Gold coin, non-perishable food for school fundraising/charitable purposes.</p> <ul style="list-style-type: none"> • Parents will receive advance notification of Mufti days. • The School's grooming expectations will still apply on such days: <ul style="list-style-type: none"> • Clothing appropriate for the school day • Neat and tidy clothing • Closed in shoes are essential (no thongs or sandals) • Boys are to be clean-shaven • Girls' hair is to be tied back • Jewellery/make up restrictions will apply • No transparent/revealing clothing, singlets or ripped clothing • No offensive/inappropriate comments/images on the clothing • No midriff tops
The Principal's Bulletin	<p>The Principal's Bulletin is distributed online (website and Skoolbag mobile app.) at regular intervals. This Newsletter forms a vital communication link between School and home as it contains items of relevance for students and parents.</p>
Out of Bounds Areas: <i>Before School, During Recess and Lunchtime</i>	<p>The following areas are designated out-of-bounds:</p> <ul style="list-style-type: none"> • All classroom blocks, classrooms and gym, unless accompanied by a teacher. • The front of the school between the Passive Area fence, front office, front gate, the breezeway area and the pathway leading to the car park. On arrival to school, students are not to congregate at the front gate and are asked to move to the Town Square immediately on arrival to school. • TAS St beyond the broken yellow line (except for when students are permitted to access their lockers and toilets). • The area behind P1 room and the back gate. • All school car parks. • The Basketball/multi-purpose courts except when open to students and supervised by a teacher. • The road area behind T block. • The Field area except when open to students during recess and/or lunch. • The Passive Area <p>The lockers can only be accessed once the Learning Group morning bell has sounded and during the first and last five minutes of the Recess and Lunchtime periods each day.</p> <p><i>For various reasons changes to these areas may occur throughout the year. Students will be advised should this occur.</i></p> <p>Remember "Out of sight is out of bounds"</p>
Prohibited Items	<p>Students must not be in possession of or use any dangerous or illegal items whilst travelling to and from school, at school or on organised school activities. This includes tobacco products, drugs, alcohol, dangerous substances (or equipment related to their use), fireworks, and any weapon (including replicas), dangerous objects, steel rulers or inappropriate or offensive media. The school reserves the right to take the most severe disciplinary action with any student who uses or possesses these items.</p> <p>Other items are also prohibited due to the damage they can cause to the environment. These include aerosol cans, liquid paper, permanent markers/textas and chewing gum. The Principal has the authority to search a student's bag and/or locker with or without consent, where they have reasonable grounds to believe that a student is in possession of a dangerous implement or an illegal substance.</p>
Publications	<p>From time to time, publications from the Catholic Education Office and external parties may be distributed through the School. They are given to the eldest child in each family.</p>
Reports	<p>Semester Reports are published and distributed at the end of terms two and four respectively. Parents will be given the opportunity to discuss their child's progress at Parent/Teacher interviews.</p>
Scooters/Skateboards	<p>Scooters and skateboards are banned at St Clare's. Students are not permitted to travel to and from school on skateboards or scooters.</p>
School Shoes	<p>The students are to wear traditional black polishable lace-up school shoes on normal school days. The solid heel is not to exceed 3cm in height. There should be no buckles or straps (<i>ie no Mary Jane style for girls</i>).</p>

Sport/Activities	<p>All students are expected to take part in the sporting activity program of the School. When unable to participate, students must:</p> <ul style="list-style-type: none"> • Have a parent write a note in your planner giving the reason. • Show the note to the Sports Coordinator at Recess on Thursday. • At the start of Sport, report to the place the Sports Coordinator tells you.
Sport Shoes	Low cut, lace-up supportive athletic shoes suitable for athletic activity. Flat soled walking/skating and canvas shoes must not be worn.
Supervision	<p>Staff supervision of students commences at 8:05 am.</p> <p>After-school supervision continues until the departure of the last bus at approximately 3:00pm.</p>
Swearing	Swearing or inappropriate language will not be tolerated in any class or directed to any teacher or member of the School community. Any student swearing will be placed on a suspension and will be required to attend an interview to discuss enrolment.
Teacher contact	<p>Students may contact teachers during lunch. They are to report to the School Office and ask politely to see the teacher. Whenever possible, it is best for the student to organise a time and location to meet a teacher ahead of time.</p> <p>Parents/carers may contact the School Office to speak to a teacher. If the teacher is unavailable, an emailed message is sent to the teacher notifying them of your contact. Parents/carers are advised to make an appointment by calling the School Office before attending the school to ensure the teacher/leader is available to meet with them.</p>
Telephone - incoming calls/messages	Only messages from parents/carers can be passed on directly to students. Due to proximity constraints (e.g. students on external sports/off-site events) there is no guarantee that messages received after 2:00pm will reach students before the end of the day. Parents/carers are discouraged from requesting to speak to their child using the phone during school hours as this interrupts the learning of the student/s.
Telephone - outgoing calls	Students who need to call a parents/carers during the normal school day are asked to make this call via the School office. Parents/carers are discouraged from requesting to speak to their child using the phone during school hours as this interrupts the learning of the student/s.
Uniform	<p>Students are required to be in full school uniform as noted in the Student Planner as follows:</p> <p>Term 1 and 4 - Summer uniform</p> <p>Term 2 and 3 - Winter uniform. Blazers must be worn as the outermost garment during Term 2 & 3.</p> <p>Sport uniform (jacket, track pants, t shirt and shorts) should only be worn on Thursdays.</p> <p>For PE practical lessons, students must change into their sport uniform at school.</p> <p>If you are unavoidably out of uniform, please bring a parental note detailing any variation from the usual school uniform. Hand this note to your Learning Advisor or Leader of Year.</p>
Uniform Shop	<p>Hours: Tuesdays 8:00am - 1:30pm; Thursdays 12:00pm - 3:00pm.</p> <p>Entry is via Colebee Crescent carpark.</p>
Website	Visit the School website at www.clarehassallgrove.catholic.edu.au to see the latest school news, a calendar of upcoming events, curriculum updates, and the most to date school policies.

The school has the final say on what is, or is not, acceptable and the uniform must comply with Workplace Safety Standards.

Assessment Handbooks on the School Website

On the top line click on the Learning Portal to see Assessment Handbooks for all year groups.



Student Diaries / Planners

All students must bring their diary/planner to school everyday. The diary is the number one communication tool between school and home. Please ask to see your child's diary during the week. It must be signed by a parent/carer at the end of the week. Your support in this regard is appreciated.

Sport Jackets - Only to be worn on Thursday for sport

We ask the support of all parents/carers in regard to the students wearing the correct uniform. The sport jacket can only be worn on Thursday's as part of the sport uniform. The School blazer is the outmost garment during Term 2 & 3.

Social Media

At no time should students be using social media at school. Sites such as Instagram, Snapchat are not permitted at any time. At the end of last term I asked parents to check their child's device and delete any unwanted Apps, video and photos.

No student is permitted to take a photo of another student without their permission. At no time is any image/video containing the school uniform or crest allowed to be uploaded onto social media platforms. Your support in this matter is greatly appreciated.

Absentee Letters

Thank you to all parents who understood the message that was sent home to specific families in regard to student attendance. These system generated letters are sent when a specific student's attendance levels reach 70%, 80 % or 90%. We certainly do understand

that there are circumstances in some families that contribute to the attendance, but for our government reporting we must have documentation to demonstrate that we have contacted families regarding absent students.

Student Safety

Parents are reminded not to enter the staff carpark at the end of the day. We have also been asked to remind parents of the 40km school zone at the front of the school, and the no stopping areas outside our school. Recently some parents have met with local law enforcement due to illegal turning in the front of our school.

Second Hand Uniform Donations

Over the last few weeks, our donated uniform supply has been used significantly. We have had many requests for support from needy families and a significant number of uniform mishaps have required a second hand uniform allocation.

If any parents have any uniforms that no longer fit your child, we would be grateful for any donations to support some of our families. Thank you for your understanding and support.

From the Business Manager- Mr David Wakeling

Finance Office Hours

Please note that the Finance Office is open between the hours of 8:30am and 4:00pm.



Financial Assistance Assessment Reviews

Families who have had their circumstances assessed for assistance with fees, over and above that of a payment plan MUST be reviewed every 12 months. So, if you had an assessment leading to assistance last year, you will need to contact us again this year. Please note that unless an assessment or review is done, you will be liable for the full amount of school fees for the period not covered by the original assessment. These matters will be treated sensitively and with absolute confidentiality, and will not affect your child's education.

Notice Required to withdraw a student or 10 Weeks fees in lieu of notice.

Please note that section 5.7 of the Catholic Education Office Parramatta Diocese School Fees Management Policy, requires that one term's notice (10 school weeks) in writing must be given to the Principal. If no notice is given (or less than 10 weeks notice), then an additional 10 weeks fees will be payable.

From the Leader of Diversity and Learning- Ms Catherine Ruff

NAPLAN 2017

Last week students in Yr 7 and Yr 9 completed the NAPLAN tests in Literacy and Numeracy. The results of these tests will provide the school with information about what each student can do, and will be used to support teaching and learning programs across all subject areas. It was pleasing to see the students attend to the tests diligently.



Parents will receive a report indicating their child's level of achievement. These reports are expected to be available for schools on the 18th August. The reports will be distributed by the school between 18th - 25th August. If once you receive your child's NAPLAN report you would like to discuss their results please feel free to contact the school office and make an appointment.

Differentiation - What is it?

Differentiation is a targeted process that involves forward planning, programming and instruction. It involves the use of teaching, learning and assessment strategies that are ***fair and flexible***, provide an ***appropriate level of challenge***, and ***engage students in learning in meaningful ways***. Differentiated programming recognises an interrelationship between teaching, learning and assessment that informs future teaching and learning.

Why is it important?

Differentiation in teaching and learning is vital in reaching all students. There is not a 'one size fits all' solution in education and the approach of differentiated programming, instruction and assessment allows for all students to access the curriculum in ways that enable them to understand and learn best. If instruction isn't varied to meet the needs of the students then the curriculum being taught will bore some and baffle others.

What are we doing about it?

At St Clare's Catholic High School staff are working within Professional Learning Teams to explore the many avenues of differentiation. Teachers are identifying the benefits of differentiation within their classrooms and are engaging in professional conversations with colleagues. Discussions are based around how they are employing the various differentiation strategies to enhance the learning experiences within the classroom while ensuring all learners' needs are accommodated.

Western Sydney taste of Trades and Careers Market

Year 10 will have the opportunity to attend the Western Sydney Taste of Trades and Careers Market on Wednesday 24th May at the Penrith Valley Regional Sports Centre at Cambridge Park. This event is a great chance for students in Year 10 to meet people from a variety of trades and careers, to ask questions and to gain a clearer understanding of possible careers or trades they may be interested in. Permission notes have been sent home and will need to be returned prior to the day.

Homework Club - If you or your child feels they would benefit from some extra guidance and support with their learning encourage them to attend Homework Club. It runs daily (except Thursday) at lunch time in the SDC - staffed by members of the Diversity Team. All students are welcome to receive assistance in completing homework or assessment tasks.

Maths Club - held each Wednesday in the SDC after school from 2.30-3.30pm - staffed by the Mathematics Faculty. All students are welcome to attend to work on class work, revise or study for assessments. It's a great opportunity to receive some small group tutorials and a fantastic way to compliment what is being learnt in the classroom. Simply sign your child's student planner to ensure permission is acknowledged for them to attend.

SYDNEY METROPOLITAN POST SCHOOL DISABILITY EXPOS 2017

JUNE 2017 - Western Sydney Employment Life Skills & Leisure Expo

Date: Thursday 22 June 2017, 12pm-6pm
Venue: Blacktown Workers Club, 55 Campbell Street, Blacktown
Contact: Virginia Russell
Email: Virginia.Russell@det.nsw.edu.au

JULY 2017 - Western Sydney Employment Life Skills & Leisure Expo

Date: Wednesday 26 July 2017, 12pm-6pm
Venue: Penrith RSL Club, 8 Tindale Street, Penrith
Contact: Virginia Russell
Email: Virginia.Russell@det.nsw.edu.au

AUGUST 2017 - Western Sydney Apprenticeship & Traineeship Expo

Date: Tuesday 29 August 2017, 3pm-8pm
Venue: Penrith Panthers Marquee, Mulgoa Road Penrith
Contact: Virginia Russell
Email: Virginia.Russell@det.nsw.edu.au



NAIDOC Week Celebrations

are held across Australia each July to celebrate the history, culture and achievements of Aboriginal and Torres Strait Islander Peoples

CREATIVE WRITING COMPETITION

Entry is open to all students in Years 7-9

Write a newspaper editorial explaining how an accurate knowledge of events in Australia's past helps us to understand Australia today?

INDIGENOUS AUSTRALIANS TO ASPIRE TO



Jessica Mauboy
Indigenous Recording Artist



Greg Inglis
Indigenous Rugby League Player

**1000 words or less. Entry must be typed and on A4 paper. Please ensure name and grade are clearly included on both your work and on the official NAIDOC School Initiatives entry form.

PRIZES



BLU RAY PLAYER



SONY MEGA BLASTER



DIGITAL CAMERA



SONY PS4



SAFE DRIVING LESSONS

SPONSORS



Transport for NSW



Education & Communities



Aboriginal Affairs NSW



Australian Government

Australia Public Services Commission



Australian Government
Department of Education



Australian Government
Department of Health



Name _____ Age _____ School _____ Year _____

All competitions: Entries must be received by close of business on Friday 24th June 2017 at the co-ordination centre, GPO Box 454, Sydney NSW 2001. Judging will take place on Thursday 30th June 2017. Winners will be notified through principals, presentations will take place at school assemblies with your local Mayor, Elders and other dignitaries.



NAIDOC Week Celebrations

are held across Australia each July to celebrate the history, culture and achievements of Aboriginal and Torres Strait Islander Peoples

ESSAY WRITING COMPETITION

Entry is open to all students in Years 10-12

"There are many aspects that affect our health – such as personal health, health literacy, healthy country, and healthy culture. Tell us your story of how you think health and education are linked (for example, you may like to write about your own personal experience, and/or the experience of your family/friends)."*

**Note: Health literacy refers to someone's ability to access, process and understand information about health and health services, so that they can make the right decisions to be healthy.*

INDIGENOUS AUSTRALIANS TO ASPIRE TO



Jessica Mauboy
Indigenous Recording Artist



Greg Inglis
Indigenous Rugby League Player

**Please ensure name grade are clearly included on both your work and on the official NAIDOC School Initiatives entry form.

PRIZES



APPLE IPHONE 7



APPLE MACBOOK PRO



MOUNTAIN BIKE



SAFE DRIVING LESSONS

SPONSORS



Education & Communities



Transport for NSW



Australian Government

Australia Public Services Commission



Australian Government

Department of Education



Australian Government

Department of Health



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From the Leader of Wellbeing and Learning- Mrs Theresa Nielsen

Keeping Your Child Safe Online

With the increasing influence of technology in our world, it is important take some time to look at our online presence. At St Clare's, there is an emphasis on responsible online presence through assemblies, class time and when an issue arises, individual/group discussion. As a parent/carer, I would like to take this opportunity to pass on some information from the [Office of the Children's eSafety Commissioner](https://www.esafety.gov.au/-/media/cesc/documents/infographics/ocesc-parenting-online.jpg).

1

Please take some time to discuss online safety with your child including communications, posts and sharing of personal information online. [Click on this link](#) to access an informative video that can be watched with your child. Some important information from the video includes:

Be safe

Keep personal information and passwords protected

Block accounts any account with which you come into negative content

Everything posted online is permanent and may have the potential to affect a person's future

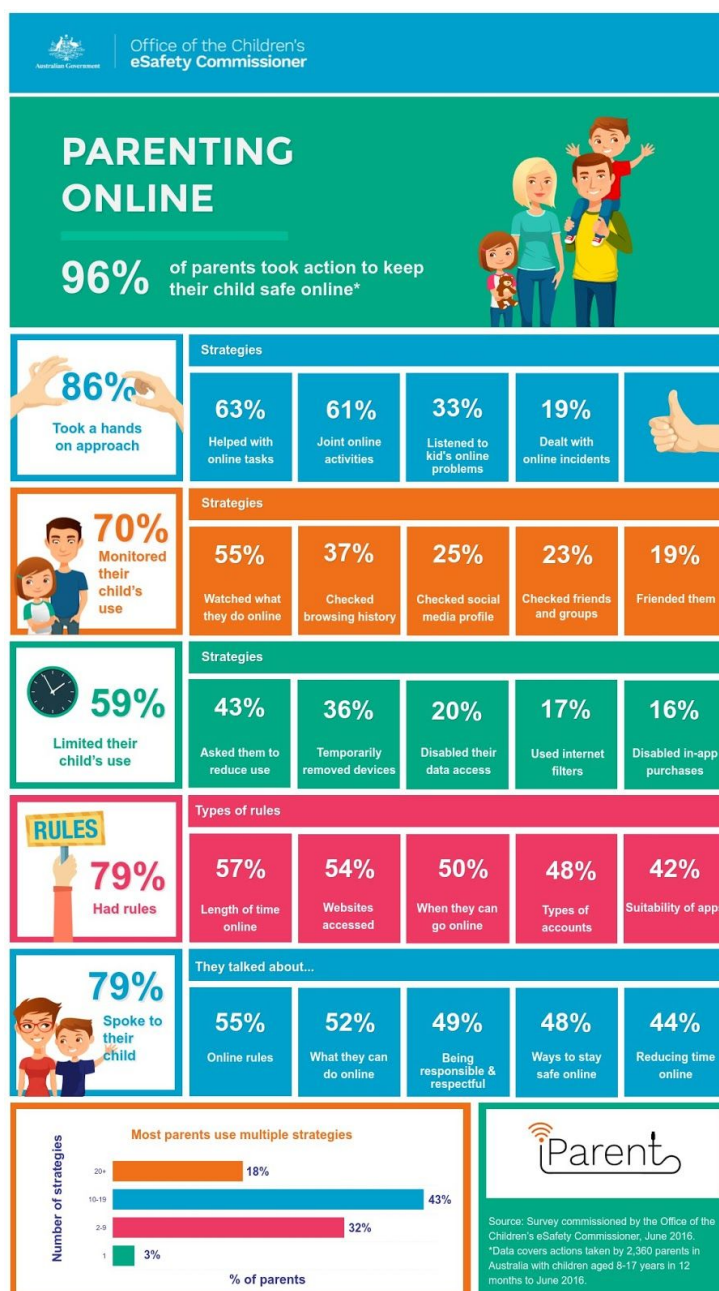
Be respectful

Be mindful of the way you use and create online content

Be responsible

Choose your words carefully and wisely

Report any content that is inappropriate or hurtful



¹ <https://www.esafety.gov.au/-/media/cesc/documents/infographics/ocesc-parenting-online.jpg>

School Uniform

As the weather has started to get cooler, I would like to remind parents and carers that all students should now be wearing their full winter uniform on Mondays, Tuesdays, Wednesdays and Fridays. For boys, this includes the school blazer, red school jumper, gray school trousers and tie. For girls, this includes, the school blazer, red school jumper, school blouse, school skirt and black tights/pantyhose. Students may wear a plain black scarf if required. All students should wear polishable black leather school shoes.

Students are not permitted to wear hoodies/tracksuit jumpers to/from/at school. All students should ensure their hair meets school regulations as outlined in the Student Planner.

On Thursdays, students should ensure they are wearing the school tracksuit/shorts and school sport t-shirt. Sport jackets should not be worn on any day other than Thursday. All students should wear appropriate footwear for sport as outlined in the Student Planner.

If there is an issue with your child's uniform, please contact the school office on 9830 2400 and request to speak with your child's Learning Advisor or Leader of Year.

From the Leader of Sport - Mr Brenton Geribo

Junior (7-8) Boys Basketball

St Clare's competes in a range of Parramatta Diocese Secondary Schools Sports Council (PDSSSC) sporting competitions. In Season 1 this year, of the Thursday competition, we competed in Boys Basketball, Boys and Girls Touch as well as Boys and Girls Volleyball. Due to the continual wet weather we had during Term 1, the touch and volleyball competitions were abandoned. However, basketball was able to go ahead with our Junior Boys team being victorious after beating St Andrew's College in the final! Thank you to all of our supporters who were in attendance on the day and a big congratulations to the following boys on their win: Markus Angla, Mac Athieu, Christian De Lara, Dheo Delgado, Justine Gutierrez, James Nacua, Brandon O'Malley, James Oconer, Ares Siega, Christian Tumulad and Jordan Villanueva.



From the Social Justice Coordinator - Mr Dale Ahern

In Term 1 the Social Justice team worked tirelessly in assisting Caritas in the running of Project Compassion. We are happy to announce that through student donations, the Pancake Stall and the Easter BBQ we managed to raise \$4,300. We then had the contribution from the Student Leadership team who fundraised under the guidance of Ms Baker on Valentine's day to aid in giving us another \$300.



On the 17th May at our school assembly, on behalf of myself and the Social Justice Team Pooja Pillay, Renz Tomacruz, Christine Delacruz and Danilo Djuric were able to award the total amount of \$4,600 raised by the St Clare's community to Sister Louise. We would like to take this opportunity to thank all of the Staff, students and community in their contributions to this great cause.

From the Leader of Learning- Ms Baker

On the 24th of May, Year 10 was able to attend a Careers Market Day which showcased different areas of future education opportunities including traineeships, apprenticeships, TAFE courses and universities degrees. We had a hands-on experience of what awaits us when we come to making these important life decisions. The experience helped to broaden our idea of our future choices, and showed us that our lives will have more than one career path to follow. Furthermore, we were able to receive information packages about what each course provider was offering, as well as get advice from students attending universities. A bonus was being able to acquire free stuff such as: fidget spinners, pens, rulers and key chains. As a whole, Careers Market Day was an amazing experience and showed us that the future wasn't a scary place, but something we should look forward too.

Renee Mercado & Tiarna Bernal
Learning Leaders

From the Transport NSW

Dear Principal

Transport for NSW launched the online application for the School Student Transport Scheme in November 2015, and from term four last year enabled all schools across the state to endorse school travel pass applications online. This has significantly reduced the administrative burden placed on schools by removing the paper based application form.

To make managing school travel even easier for schools, we are consolidating the SSTS school travel pass endorsement and School Drive Subsidy/Private Vehicle Conveyance Scheme attendance checks into a single portal – the TfNSW School Portal.

From June 16 it will be a requirement that parents complete their travel pass applications online and all schools in NSW endorse travel pass applications and complete attendance checks online using the new portal.

The majority of schools have already registered for the TfNSW School Portal, and endorsed more than 90% of the back to school applications online this year. With around half a million students travelling to school under the School Student Transport Scheme or School Drive Subsidy/PVC schemes, this means faster application processing and travel pass fulfilment, and a reduced administrative burden for schools.

Other benefits of the TfNSW School Portal include:

Schools

- ü Faster processing time and endorsement traceability
- ü Postage, printing and admin cost savings
- ü Single portal to manage all student travel

Parents

- ü Faster application process and online application status tracking

Operators

- ü Faster access to student entitlement data and to issue passes

Parents who don't have access to the internet or are unable to complete the online application will be able to call 131 500 for assistance. If there are schools who are unable to complete the endorsement or attendance checks online they should contact the Concessions team to discuss alternate options.

What does this mean for you?

If you are onboard for online processing of SSTS or PVC/ School Drive Subsidy schemes you won't need to do anything. Your user access will be updated and a new drop down menu will be added for attendance checks. If you don't have students currently receiving PVC/ SDS payments, you won't need to use this menu. Student names will be added to the attendance check page from the last day of the semester.

If you have not registered with us, you will be contacted by the TfNSW Schools onboarding team over the coming weeks.

How can you come onboard now?

If you have any questions or to register for the online portal, email student@transport.nsw.gov.au or call 131 500 and follow the prompts to speak with our onboarding team.

- **Press 5** for school and other travel concessions
- **Press 1** for school travel
- **Press 6** for staff calling from a school.

For more information about the School Student Transport Scheme, visit www.transportnsw.info

Yours sincerely

Concessions Team
Transport for NSW

[illegible]

2018 INFORMATION NIGHT & SUBJECT EXPO

Parents and students are invited to attend the following information sessions:

Classrooms and Workshops: Teachers and students are available to give information on the various subjects and trades offered at Loyola. Please refer to the tables below and map overleaf for their availability and location.

Compulsory sessions for all future students regarding the enrolment process are held in the Performing Arts Centre (PAC) at 5:45PM or 6:30PM. You must attend one of these sessions. These sessions will also include information on the trades and pathways available through Loyola TTC for students who would like to pursue a trade while completing their HSC.

5:00 PM – 6:40 PM SUBJECT EXPO

Ancient History	C5	Entertainment (VET)	C1	PDHPE	B1
Biology	S1	Exploring Early Childhood	B1	Photography	C1
Business Services (VET)	O1	Food Technology	C1	Physics	S2
Business Studies	C5	Hospitality (VET)	O1	Religion Courses	C6
Chemistry	S2	Information Processes & Technology	C1	Retail Services (VET)	O5
Community & Family Studies	B1	Information & Digital Technology (VET)	C1	Senior Science	S1
Computer Applications	C1	Legal Studies	C5	Software Design & Development	S2
Design & Technology	C1	Mathematics Courses	C4	Society & Culture	C5
Earth & Environmental Science	S1	Modern History	C5	Sport Lifestyle & Recreation	B1
Economics	C5	Industrial Technology (Multimedia)	C1	Tourism (VET)	O5
Engineering Studies	S2	Music – Course 1	C1	Visual Arts	C1
English Courses	Library			Visual Design	C1
				Work Studies	C5

NB: Subjects in GREEN are Board Endorsed Courses and DO NOT count towards an ATAR.

5:00 PM – 6:40 PM TTC TRADE EXPO

Automotive (Light Vehicle Servicing)	T-block	Hairdressing	H3
Child Care	H11	Commercial Cookery	Commercial Kitchen
Carpentry	T-block	Shopfitting	T-block
Engineering (Metal Engineering)	T-block	Electrical Industry	T-block
Electro-Technology (Electrician)	T-block	Apprenticeships	T1 – T2
Brick and Block	T-block	Plumbing	T1

5:00 PM – 6:40 PM GENERAL INFORMATION

CAREERS INFORMATION	Library	LEARNING ENRICHMENT	C8
UNIVERSITY LINKS	Library	REQUIRED TECHNOLOGY (BYOL)	Library
Library Information	Library		

5:45PM OR 6:30PM COMPULSORY INFORMATION SESSION

Performing Arts Centre (PAC)

6:00 OR 6:45PM TRADE TRAINING CENTRE INFORMATION SESSION

Performing Arts Centre (PAC)

5:30PM – 7:00PM ENROLMENT PACKAGES FOR COLLECTION

Enrolment Packages for Loyola Senior High School and Trade Training Centre will be available in the Undercroft area, Library, Assembly Courtyard & outside TTC Office.

**Thank you for attending this information evening.
We look forward to welcoming you to our school in 2018.**